

JAMES COWPER KRESTON FOUNDATION

FAQs - WINTER 2024

➤ I am a Charity with a registered address in one of the qualifying regions, however I want to fundraise for a project based outside of this area, can I still apply for a James Cowper Kreston Foundation Grant?

Currently, the James Cowper Kreston Foundation is only granting funds to Charities whose projects are based in the Berkshire, Hampshire, Oxfordshire and London* regions. Applicants must be able to demonstrate on the application form that the project being fundraised for will impact one of these three regions to be eligible for the grant.

**Charities applying from London will need to be within the following postcode areas in order to be eligible for funding: EC, N1, W1, WC, SW1 and SE1*

➤ I am a Charity with a project based in one of the qualifying regions, however my Charity is not located in within the Berkshire, Hampshire, Oxfordshire or London regions, can I still apply for a James Cowper Kreston Foundation Grant?

Yes, please apply! The James Cowper Kreston Foundation is granting funds to Charities whose specific projects (i.e., not the general running of the charity) are based in the Berkshire, Hampshire, Oxfordshire or London* regions, regardless of the Charity's registered address. We want to support our local community and help Charities achieve their goals.

**Charities applying from London will need to be within the following postcode areas in order to be eligible for funding: EC, N1, W1, WC, SW1 and SE1*

➤ What type of organisations can apply for funding from the James Cowper Kreston Foundation?

To be eligible for a James Cowper Kreston Foundation Grant, the applicant organisation must be a Charity registered with the Charity Commission or OSCR. The Charity must have been registered for a minimum of one year and the documents of which (e.g., Trustees' Report and Financial Accounts) have been filed on time. We will not accept grant applications from Community Interest Companies (CICs).

➤ I am currently a client of James Cowper Kreston, can I still apply for funding from the James Cowper Kreston Foundation?

Unfortunately, we are unable to grant funding to any Charities that have an existing or recent (within the last 12 months) relationship with James Cowper Kreston, its affiliated entities, or partners.

➤ What is the maximum grant that I can apply for?

The James Cowper Kreston Foundation awards grants of up to a maximum of £5,000. Applicants will be given the opportunity in the application form (Section 4, Question 33) to confirm the grant amount being applied for.

➤ **Is my organisation eligible for the James Cowper Kreston Foundation Grant?**

To find out if your organisation is eligible for the James Cowper Kreston Foundation Grant, a series of preliminary questions will be asked before you are able to continue with your application. You must be able to answer ‘**YES**’ to **ALL** questions to meet our eligibility criteria and proceed with your application.

- i. I am applying on behalf of a charity (‘The Charity’) that is registered with the Charity Commission or OSCR and has been for a minimum of one year and whose documents (e.g., Trustees’ Report and Financial Accounts) have been filed on time. **(YES)**
- ii. I am applying for a grant towards a specific project (i.e., not the general running of the charity) which will support communities in the Berkshire, Hampshire, Oxfordshire or London* regions. *The charity’s registered address is not required to be in the above stated regions to be eligible for a grant.* **(YES)**
- iii. I understand that the James Cowper Kreston Foundation awards grants of up to a maximum of £5,000. **(YES)**
- iv. I confirm The Charity has not received a grant from the James Cowper Kreston Foundation within the last 12 months. **(YES)**
- v. I confirm The Charity has not already applied for a grant from the James Cowper Kreston Foundation for this funding round. **(YES)**
- vi. I confirm The Charity, nor its Trustees, have an existing or recent relationship (within the last 12 months) with James Cowper Kreston, its affiliated entities, or partners. **(YES)**

**Charities applying from London will need to be within the following postcode areas in order to be eligible for funding: EC, N1, W1, WC, SW1 and SE1*

➤ **Can I apply for funding to cover general overhead costs of the charity?**

The James Cowper Kreston Foundation will only fund general overhead costs when they are incremental costs related to a **specific project**. We will not fund general overhead costs if they are incurred in the general running and operating of the Charity. Section 3, Question 22 will give you the opportunity to make this distinction clear to us.

Some examples of general overhead costs that the James Cowper Kreston Foundation will not consider funding, unless it can be clearly justified that the costs are incremental and specific to a project, include but are not limited to: -

- Salary costs;
- Utilities costs;
- Rent and other premises costs;
- Staff training costs;
- Fundraising and events costs;
- Advertising, promotion, or marketing costs;
- Costs incurred in the ongoing delivery of the charity’s activities.

➤ **What is a ‘specific project’?**

A ‘specific project’ can either be a new project, an existing project, or even an extension of your charitable activities. As long as the project will benefit your beneficiaries, we will consider it.

For example, providing the charity’s services to an additional known number of beneficiaries would be considered a specific project.

➤ **What documents will I need to prepare for my application?**

We have tried to keep the application process as simple and easy as possible to help Charities receive the funding they require to reach their goals. However, we require the following documentation as a minimum as part of the application form for us to take all necessary steps to ensure the funds are going to the right places.

Applicants will be required to send us attachments of the following documents as part of their application, these are mandatory: -

- A copy of the Charity's latest signed financial statements.

This information is required to enable us to perform our internal due diligence checks before we can grant any funds.

We also welcome applicants to attach the following items as part of their application, however these are not mandatory: -

- A copy of the project budget.
- Any other published materials that would support the grant application.

➤ **When does the Winter 2024 application process open?**

We will be accepting applications for the Winter 2024 funding round from **Monday 2nd December 2024**.

➤ **When does the Winter 2024 application process close?**

All applications for the Spring 2024 funding round must be submitted by **Friday 24th January 2025 at 23:59pm (GMT)**.

➤ **When will I receive a response to my application?**

Our aim is to ensure all applicants will be informed as to the status of their application by the **end of March 2025**. This may be subject to review depending on the number of applications received, in which case our website will be updated accordingly.

➤ **An error was made in my Charity's application, can I amend this?**

Unfortunately, you will not be able to re-submit your application after it has been submitted. However, we are keen to help you, so please drop us an email at grantapplications@jamescowperkrestonfoundation.co.uk to notify us of any amendments that need to be made to your application.

➤ **Can I also apply for the next James Cowper Kreston Foundation Grant funding round?**

If you have already applied to one of our funding rounds in the last 12 months but were unsuccessful, you may apply for our next funding round.

However, you will not be able to apply for a funding round if you have received a grant from us within the 12 months prior to submitting your application.

➤ Do I need to redo the Eligibility Questionnaire for the next funding round?

Yes! The application form is unique to that specific funding round. Therefore, applicants will not be able to re-use the application form to apply for future funding rounds.

➤ Why do you want to contact us in the future for updates on our project's progress?

We are excited to be helping Charities achieve their goals, supporting our local communities, and connecting with our local communities and Charities. Therefore, we are interested in following the success of your project and seeing the positive impact that it has on our local community.

➤ Do I need to answer all questions on the Grant Application Form?

All questions marked mandatory (*) **must** be answered for us to consider your application. This is to aid us in ensuring that the funds are going to the right places. There are some questions that are optional, and we welcome you to share this additional information.

➤ What type of organisation is the James Cowper Kreston Foundation?

The James Cowper Kreston Foundation is a Charitable Incorporated Organisation (CIO), which registered on 02 Sep 2021. **Charity number: 1195694.**